

Melvin L. Wyns

January 1, 2018

Qualifications

- Established reputation
- Forty six years of professional experience
- School Business Administrator Certificate
- Twenty-eight years experience in a managerial capacity
- A strong background in school finance and accounting
- A successful track record managing major state and federal aid programs
- Thoroughly familiar with the operations of the New Jersey Department of Education and local school districts
- Thoroughly acquainted with Title 18A of the New Jersey Statutes including being thoroughly knowledgeable regarding the CEIFA statutes
- Well-versed regarding Title 6 of the New Jersey Administrative Code
- Generally familiar with the requirements of "No Child Left Behind"
- Well-versed regarding regionalization and the regional dissolution process
- Well-versed with school district tuition requirements
- Well-versed with school district transportation requirements
- Authored the original School District Budget Guidelines
- Author of the original Public School Contract Guidelines
- Experience as a department hearing officer
- Ten years experience as the hearing officer for the Federal Child Nutrition programs
- Familiar with the GAAP accounting and audit requirements for school districts
- Thoroughly familiar with the school district budget process
- Thoroughly familiar with the budgeting and other requirements for Abbott districts
- Familiar with the provisions of the "Educational Facilities Construction and Financing Act"
- Substantial experience with members of the public, community organizations and the press
- Assisted in the writing of numerous legislative bills
- Experience working with the Department of Treasury, the Office of Management and Budget and the Office of Legislative Services
- Experience working with the Department of Community Services and the New Jersey Economic Development Authority/Schools Construction Corporation
- Experience working with the Governor's Office
- Experience testifying before legislative committees
- Co-developer of the Quality Education Act school funding law
- Experienced court witness
- Thoroughly familiar with the "School Funding Reform Act of 2008"

Professional Highlights

**School Business Administrator/Board Secretary-July 2001 to July 2005-RETIRED
Trenton Public Schools (an Abbott district)**

Managerial responsibility for the Business Office, (budgeting, accounting, payroll, purchasing and accounts payable) Transportation Department, Building and Grounds Department (facilities construction, maintenance and custodial services), Security Department and Nutrition Services Department.

**Director, Office (Bureau) of School Finance-September 1988-July 2001 (Retired)
New Jersey State Department of Education/Division of Finance**

Direct managerial responsibility for twenty-seven state aid programs. This included administering the sixteen CEIFA state school aid programs, the six nonpublic aid programs, the three additional building aid programs, the emergency aid program, the social security aid program, the qualified bond payment process and the State Facilities Education Act, the CSSSD payment system and managing all activities necessary to collect, edit and prepare all of the data used in the various state aid calculations, preparing the actual aid calculations, notifying school districts regarding the aid entitlements, maintaining the aid payment systems and recalculating aid in the event of an audit and accounting for \$6.3 billion of state aid. In prior years, I was also responsible for \$190 million of federal aid for local school districts and the following:

Providing leadership to local school officials and the department staff on such diverse topics as the requirements of the Public School Contracts Law, tuition contracting process, investment of school funds, self insurance, acquisition of property, the school bond referendum approval process, school budget procedures, cap and cap waiver processes, the certification of school taxes, school elections, capital reserve funds, debt service, the Fund for the Support of Free Public Schools and the bond reserve act.

Responsible for directing the Office of School Finance's school finance research and analysis activities and for preparing financial estimates for state aid or other departmental or legislative initiatives and projects.

**Manager 1, Bureau of School Finance-April 1986-September 1988
New Jersey State Department of Education/Division of Finance**

**Assistant Director of School Finance-June 1979-April 1986
New Jersey State Department of Education/Division of Finance**

**Supervising Accountant-June 1977-June 1979
New Jersey State Department of Education/Division of Finance**

The beginning of my managerial career with the Department of Education

**Accountant 1-December 1973-June 1977
New Jersey State Department of Education/Division of Finance**

**Accountant 2-April 1972-December 1973
New Jersey State Department of Education/Division of Finance**

**Accountant 3-July 1970-april 1972
New Jersey State Department of Education/Division of Finance**

**Auditor Accountant Trainee-March 1970-July 1970
New Jersey State Department of Education/Division of Finance**

Education

1959 to 1970

University of Illinois
Champaign-Urbana, Illinois
Bachelor of Science Degree in Labor Economics-February, 1970
Attended 1963-1968 and 1969-1970
Member of Gizz Kids wheelchair basketball team 1964-1965
Member of Delta Sigma Omicron (national service fraternity)

Willowbrook High School
Villa Park, Illinois
High School Diploma
Graduated June 1963
Elected member of Quill and Scroll Society, 1963

Other Information

I am doing/have done school finance consulting work for the following under the name of Wyns Consulting, LLC:

Borough of River Edge
Passaic County Manchester Regional School District Board of Education
Woodbury Board of Education
Lakewood Board of Education
Lenape Regional High School District Board of Education
Lower Township
Mountainside Borough
Central Regional Board of Education
Mercer County Special Services School District Board of Education (for Phoenix Advisors, LLC)
Mercer County Vocational School District Board of Education (for Phoenix Advisors, LLC)
New Jersey State Interscholastic Athletic Association
Education Law Center (pro bono)
New Jersey School Boards Association
Mountainside Board of Education/David B. Rubin, Attorney At Law
Waterford Board of Education
Innovative Educational Programs, LLC
New Jersey Principals and Supervisors Association
Buena Regional School District Board of Education
New Jersey Education Association
Trenton Board of Education
Joint Council of Special Services School Districts
Haledon Borough
Prospect Park Borough

Consulting Reports Authored

"Report Regarding the Financial Impact of the Proposed Withdrawal of Cape May City from, or the Proposed Dissolution of, the Lower Cape May Regional School District"-January 15, 2014

"Report Concerning the Cost Apportionment Formula for the River Dell Regional School District"-June 11, 2012

"Response to North Haledon's Expert Report Concerning an Equitable Cost Apportionment Method for the Passaic County"-November 25, 2009

"Report Concerning an Equitable Cost Apportionment Method for the Passaic County Manchester Regional High School District"-November 5, 2009

"Lakewood School District -Position Paper State Aid"-November 12, 2008

"Supplemental Report Concerning the Application to Terminate the Sending-Receiving Relationship between the Newfield Board of Education and the Buena Regional Board of Education"-May 22, 2008

"Mercer County Special Services School District- Educational Support Staffing Study & Out of District Student Placement Analysis" "- for Phoenix Advisors, LLC -October 12, 2007

"Report Concerning the Application to Terminate the Sending-Receiving Relationship between the Newfield Board of Education and the Buena Regional Board of Education"-July 31, 2007

"Mercer County Vocational School District - Report Concerning Alternative High School Programs And Other Issues"- for Phoenix Advisors, LLC-May 15, 2007

"Board of Education of the Borough of Mountainside v. Board of Education of the Township of Berkeley Heights-Tuition Adjustment Issues"-February 28, 2007

"Central Regional School District-Update Financial Impact of the Dissolution of the Regional School District"-November 9, 2006

"Mercer County Vocational School District-County Vocational School Funding and Tuition"-for Phoenix Advisors, LLC-April 30, 2006

"Mercer County Special Services School District-Final Report of Tuition and Tuition Adjustment Issues"-for Phoenix Advisors, LLC-April 4, 2006

"Manchester Regional High School-Analysis of Feasibility Studies of the Impact of Withdrawal by North Haledon Board of Education"- with Mr. Vincent B. Calabrese-November 21, 2005

"Central Regional School District-Financial Impact of the Withdrawal of the Borough of Seaside Park from the Regional District or the Dissolution of the Regional School District"-November 9, 2005

"Prepared for the Lenape Regional High School District Board of Education-Initial Financial Impact of the Dissolution of the Lower Camden County Regional High School District No. 1"- June 15, 2005

"Lenape Regional High School District-Financial Impact of the Withdrawal of Certain Constituent Members of the 9-12 Regional High School District"-May 15, 2005

"Woodbury City School District -Financial Impact of Becoming a Constituent Member Of a K-12 Regional School District"-October 14, 2003

"The Fiscal Impact of the Liquid Assets Decision Regarding the Dissolution of Union County Regional High School District No.1"-with Mr. Vincent B. Calabrese-January 30, 2004

"Lakewood Public Schools-A Solution to the Problem with the CEIFA Formula"-October 20, 2003

"Woodbury City School District-Financial Impact of Becoming a Constituent Member of a Gloucester County Regional High School District"-Revised September 29, 2003

"Lakewood Public Schools -The CEIFA Formula and State Aid"-September 22, 2003

"Woodbury City School District-Financial Impact of Becoming a Constituent Member of a Gloucester County Regional High School District"-September 11, 2003

Lectures

While I was employed for the New Jersey Department of Education, I lectured annually for many years as the department's representative concerning school funding issues at the New Jersey Association of School Business Officials annual conference.

References will be supplied if necessary