

SUMMARY REPORT OF EVALUATION COMMITTEE

CC 03-1516 – IDEA In-Class Resource Program (ICRP)

The Board and Committee acknowledge the receipt of proposals from the following firms in response to CC 03-1516, IDEA In Class Resource Program:

Tree of Knowledge
Tender Touch
Catapult

The evaluation committee concluded the following:

Tree of Knowledge –

Technical - met all mandatory requirements however failed to specify how services were provided to other schools.

Management – Provided all documentation (30 resumes). A few (4) did not note 2 years of prior experience, a Master degree, appropriate certification or the license of a Behavioral Consultant.

Tender Touch -

Technical - met all mandatory requirements however failed to indicate that the documentation for substitutes would be attached to billing. The attainment of a Master's degree was not evident on all resumes however respondent assured all personnel will possess a Master's degree or Supplemental Instruction Certificate (the latter would not be in conformance with the RFP requirements). Respondent attached previous contracts as proof of past performance.

Management – Provided all documentation except for the license of a Behavioral Consultant. Elaborate information on administrative support for this effort.

Catapult –

Technical – generally met mandatory requirements. Failed to neither address general teaching supplies nor indicate that supplies would be marked as property of the local public district. Respondent failed to address quarterly progress monitoring. The respondent also failed to address the collection and analyzation of qualitative and quantitative data, and was silent as to providing appropriate documentation prior to the commencement of services. Vendor does not commit to providing substitutes (only as available) nor does it indicate that they will submit the required substitute documentation. Proposal does not provide specificity on how they will monitor student progress through data collection. Vendor fails to address providing services on Sundays if warranted. Proposal does not specify two years of experience for teaching staff nor does it address fingerprinting of substitutes. The vendor does not include that the supervisor will work a minimum of three hours per week.

Management – Provided documentation (resumes). A few (4) did not note 2 years of prior experience, or a Master degree.

SCORING:			
MAXIMUM SCORE	40	35	25
VENDOR	TECHNICAL	MANAGEMENT	COST
CATAPULT			\$375/PER DIEM
SCORE #1	33	34	
SCORE #2	33	33	
Score #3	33	33	
SCORE	33.00	33.33	24.72
TOTAL SCORE			91.05
TREE OF KNOWLEDGE			\$370.78/PER DIEM
SCORE #1	39	30.5	
SCORE #2	39	29.5	
Score #3	39	29.5	
SCORE	39.00	29.83	25
TOTAL SCORE			93.83
TENDER TOUCH			\$375/PER DIEM
SCORE #1	39	33	
SCORE #2	39	33	
Score #3	39	33	
SCORE	39.00	33.00	24.72
TOTAL SCORE			96.72

Based upon the evaluation of said proposals by the district's evaluation committee award will be made to the following:

Tree of Knowledge at a cost of \$370.78/per diem

Tender Touch at a cost of \$375.00/per diem